



**ALVARADO LIBRARY ADVISORY BOARD AGENDA  
REGULAR - JANUARY 30, 2026 - 2:00 PM  
CITY COUNCIL CHAMBERS - 104 W COLLEGE AVE.  
ALVARADO, TEXAS 76009**

**CALL TO ORDER**

Roll Call

**CITIZEN PARTICIPATION AND PUBLIC INPUT**

This is an opportunity for citizens to address the convened Library Advisory Board of this meeting on any matter. The presiding officer may ask for the citizen to hold his or her comment on an agenda item until that agenda item is reached. Any response from a member of the convened Library Advisory Board to comments related to items not on the agenda is limited to a statement of specific factual information, a recitation of existing policy, or direction to staff to place the subject on the agenda for a future meeting. Citizens may obtain a form to speak by requesting it from the Board Secretary prior to the start of the meeting.

**BOARD COMMENTS**

Board may make a report about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**CONSENT AGENDA**

1. October 15, 2025, Alvarado Public Library Advisory Board Minutes
2. Financial report for the first quarter of Fiscal Year 2025-2026

**NEW BUSINESS**

3. Oath of office for library advisory board members
4. Discussion related to City of Alvarado Ordinance No. 2026-0001; an Ordinance of the City of Alvarado, Texas, amending the Alvarado Code, Chapter 2 "Administration," Article IV "Boards and Commissions." Division 2, "Library Board" in its entirety to conform to Library Boards's Revised Rules of Procedure; providing that this ordinance shall be cumulative of all ordinances; providing a severability clause; and providing an effective date.
5. Discuss and advise events and programs throughout the year
6. Discuss and advise information for the summer reading program

**ADJOURNMENT**

I, the undersigned authority, do hereby certify that the above Agenda was posted on the bulletin board in the City Hall of the City of Alvarado, Texas, a place convenient and readily accessible to the general public at all times, and said Agenda was posted on January 23, 2026 and remained so posted continuously for three (3) business days prior to the date of the meeting.



Precious Moore  
Library Director

**ACCESSIBILITY STATEMENT**

The Alvarado City Hall and Council Chamber are wheelchair accessible. The exit and parking ramps are located in the front of the building. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-790-3351, FAX: 817-783-7925, e-mail: [taylorb@cityofalvarado.org](mailto:taylorb@cityofalvarado.org) Please call at least two (2) working days prior to the meeting so that appropriate arrangements can be made.

**NON-DISCRIMINATION STATEMENT** The City of Alvarado does not discriminate on the basis of race, color, national origin, sex, religion, or disability in the employment or the provision of services.

**CITY OF ALVARADO**  
**ALVARADO PUBLIC LIBRARY ADVISORY BOARD**  
**FY2024 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

| CATEGORY                          | FY 2024-25<br>ACTUAL PRIOR<br>YEAR* | FY 2025-26 | ACTUAL<br>YTD as a<br>% of<br>Budget |
|-----------------------------------|-------------------------------------|------------|--------------------------------------|
| <b>Revenues:</b>                  |                                     |            |                                      |
| Book Sale                         | 898                                 | 7          | 100.0%                               |
| Donations                         | 1,024                               | 259        | 100.0%                               |
| Endowment                         | 9,730                               |            | 100.0%                               |
| Interest earnings                 | 2,032                               |            | 100.0%                               |
| <b>Total Operating Revenues:</b>  | <b>-</b>                            | <b>-</b>   | <b>100.0%</b>                        |
| <b>Program expenses:</b>          |                                     |            |                                      |
| Book Sale                         | -                                   |            | 100.0%                               |
| Community events                  | -                                   |            | 100.0%                               |
| Summer Reading Program            | 150                                 |            | 100.0%                               |
| <b>Total Operating Expenses:</b>  | <b>150</b>                          | <b>-</b>   | <b>100.0%</b>                        |
| Net Change in Fund Balance        | (150)                               | -          |                                      |
| Fund Balance at Beginning of Year |                                     |            |                                      |
| Fund Balance at End of Year       |                                     |            |                                      |

\* Unaudited - information subject to change  
 Though 09-2025

## Form 2204 - Oath of Office (General Information)

The attached form is designed to meet minimal constitutional filing requirements pursuant to the relevant provisions. *This form and the information provided are not substitutes for the advice and services of an attorney.*

### **Execution and Delivery Instructions**

An Oath of Office that is required to be filed with the Office of the Secretary of State is considered filed once it has been received by this office. The Oath of Office may be administered to you by a person authorized under the provisions of Chapter 602 of the Texas Government Code. Authorized persons commonly used to administer oaths include notaries public and judges.

**Mail:** P.O. Box 12887, Austin, Texas 78711-2887.

**Overnight mail or hand deliveries:** James Earl Rudder Officer Building, 1019 Brazos, Austin, Texas 78701.

**Fax:** (512) 463-5569. If faxed, the original Oath should also be mailed to the appropriate address above.

**Email:** Scanned copies of the executed Oath may be sent to [register@sos.texas.gov](mailto:register@sos.texas.gov). If sent by email, the original Oath should also be mailed to the appropriate address above.

**NOTE:** Do not have the Oath of Office administered to you before executing and filing the Statement of Officer (Form 2201 – commonly referred to as the “Anti-Bribery Statement”) with the Office of the Secretary of State.

### **Commentary**

Pursuant to art. XVI, Section 1 of the Texas Constitution, the Oath of Office *may not* be taken until a Statement of Officer (see Form 2201) has been subscribed to and, as required, filed with the Office of the Secretary of State. Additionally, gubernatorial appointees who are appointed during a legislative session *may not* execute their Oath until after confirmation by the Senate. Tex. Const. art. IV, Section 12.

### ***Officers Required to File Oath of Office with the Secretary of State:***

Gubernatorial appointees

District attorneys

Appellate and district court judges

Officers appointed by the supreme court, the court of criminal appeals, or the State Bar of Texas

Associate judges appointed under subchapter B or C, chapter 201 of the Texas Family Code

Directors of districts operating pursuant to chapter 36 or 49 of the Texas Water Code file a duplicate original of their Oath of Office within 10 days of its execution. Texas Water Code, Sections 36.055(d) and 49.055(d)

### ***Officers Not Required to File Oath of Office with the Secretary of State:***

Members of the Legislature elected to a *regular* term of office will have their Oath of Office administered in chambers on the opening day of the session and recorded in the appropriate Journal. Members elected to an *unexpired* term of office should file their Oath of Office with either the Chief Clerk of the House or the Secretary of the Senate, as appropriate.

All other persons should file their Oaths locally. Please check with the county clerk, city secretary or board/commission secretary for the proper filing location.

*As a general rule, city and county officials do not file their oath of office with the Secretary of State—these officials file at the local level. The Legislature amended the Texas Constitution, Article 16, Section 1, in November 2001 to no longer require local level elected officials to file with our office.*

**The Office of the Secretary of State does NOT file Statements or Oaths from the following persons:** Assistant District Attorneys; City Officials, including City Clerks, City Council Members, Municipal Judges, Justices of the Peace, and Police/Peace Officers; Zoning/Planning Commission Members; County Officials, including County Clerks, County Commissioners, County Judges (*except County Court of Law Judges who file with the Elections Division*), County Tax Assessors, and District Clerks; and Officials of Regional Entities, such as, Appraisal Review Districts, Emergency Service Districts, and School Districts (ISD's). Questions about whether a particular officer is a state-level officer may be resolved by consulting relevant statutes, constitutional provisions, judicial decisions, and attorney general opinions.

All state or county officers, other than the governor, lieutenant governor, and members of the legislature, who qualify for office, are commissioned by the governor. Tex. Gov't Code, Section 601.005. The Secretary of State performs ministerial duties to administer the commissions issued by the governor, including confirming that officers are qualified prior to being commissioned. Submission of this oath of office to the Office of the Secretary of State confirms an officer's qualification so that the commission may be issued.

*Questions about this form should be directed to the Government Filings Section at (512) 463-6334 or [register@sos.texas.gov](mailto:register@sos.texas.gov).*

*Revised 9/2017*

Submit to:  
SECRETARY OF STATE  
Government Filings Section  
P O Box 12887  
Austin, TX 78711-2887  
512-463-6334  
FAX 512-463-5569  
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,  
I, \_\_\_\_\_, do solemnly swear (or affirm), that I will faithfully  
execute the duties of the office of \_\_\_\_\_ of  
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws  
of the United States and of this State, so help me God.

\_\_\_\_\_  
Signature of Officer

Certification of Person Authorized to Administer Oath

State of \_\_\_\_\_

County of \_\_\_\_\_

Sworn to and subscribed before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(Affix Notary Seal,  
only if oath  
administered by a  
notary.)

\_\_\_\_\_  
Signature of Notary Public or  
Signature of Other Person Authorized to Administer An  
Oath

\_\_\_\_\_  
Printed or Typed Name

June 1<sup>st</sup> Start of summer reading program signups

June 3<sup>rd</sup> Craft

June 4<sup>th</sup> Land before time(1) 3pm

June 8<sup>th</sup> Ms. Maria 2 pm

June 11<sup>th</sup> Land before time(2) 3 pm

June 12<sup>th</sup> Craft

June 17<sup>th</sup> Texas Master Naturalist 10 am

June 18<sup>th</sup> Land before time (3) 3 pm

June 24<sup>th</sup> Game day 11-3

June 26<sup>th</sup> James wand 3 pm

June 29<sup>th</sup> Professor Brainius 3 pm

July 2<sup>nd</sup> Jurassic World (1) 3pm

July 6<sup>th</sup> Wild things zoofari 2 pm

July 9<sup>th</sup> Jurassic world (2) 3 pm

July 10<sup>th</sup> Craft

July 15<sup>th</sup> <sup>Texas</sup> Master Naturalist 10 am

July 16<sup>th</sup> Jurassic World (3) 3 pm

July 17<sup>th</sup> Summer Reading Program Turn in Sheets

July 22<sup>nd</sup> Ages 6-10 Escape room 11am and 4:30 pm

July 24<sup>th</sup> Touch a truck Public works and Parks

July 27<sup>th</sup> Craft

July 29<sup>th</sup> Ages 11-17 Escape room 11 am and 4:30 pm

July 20<sup>th</sup> –31<sup>st</sup> Store will be open for winners to come pick out their prizes