

SPECIAL MEETING OF THE CITY OF ALVARADO CITY COUNCIL
104 W. COLLEGE
July 12, 2021
6:00 P.M.

AGENDA

The City Council of the City of Alvarado will meet in a Special Called Session on Monday, July 12, 2021 at 6:00 p.m. City Council meetings are open to the public with social distancing and sanitation protocols in place. An electronic copy of the agenda packet has been made available on the City's website and a recording of the meeting will be made available at: <https://www.cityofalvarado.org/>

Members of the public may view the meeting starting at 6:00 p.m. by clicking the following link: <https://us02web.zoom.us/j/83079039165?pwd=MEhxVIZxWDBut1FENDNRZ1GdGhWdzo09>. . **Meeting ID Number: 830 7903 9165. Passcode: 896121.** Members of the public may also listen to the meeting by telephone using one of the following telephone numbers followed by inputting the above Meeting ID Number: **1-346-248-7799** (Houston); **1-669-900-6833** (San Jose); **888 788 0099** US Toll-free; **877 853 5247** US Toll-free.

Please email the City Secretary at thomasd@cityofalvarado.org by 4:00 p.m. on the day of the meeting if you plan to provide comments during the meeting and indicate which item you would like to comment on. The speaking list will be called at which time you will be provided an opportunity to comment.

CALL TO ORDER- Roll Call

INVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic.

Unless the item is specifically noted on this agenda, the City Council is required under the Texas Open Meetings Act to limit its response to one of the following:

- * Responding with a statement of specific factual information or reciting the City's existing policy on that issue; or
- * Directing the person making the inquiry to visit with City Staff about the issue. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

CONSENT AGENDA

- A. Minutes, Regular Called Meeting, June 21, 2021.
 - B. Minutes, Special Called Meeting, July 1, 2021.
 - C. Minutes, Special Called Meeting, July 7, 2021.
- 1. Consideration and action regarding allotment of dependent subsidy per month to cover cost of dependent health insurance.
 - 2. Consideration and action regarding installation of council chambers/court audio and video equipment.

EXECUTIVE SESSION:

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the City Council may convene in closed session to deliberate regarding the following matters:

- 1. §551.071 Consultation with Attorney. The City Council may convene in Executive Session to conduct a private consultation with its Attorney on any legally posted agenda item, when the City Council seeks the advice of its Attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provision of Chapter 551, including the following items:
 - a. Any posted item on the agenda.
- 2. § Pursuant to Section 551.074 of the Open Meetings Act to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee:
 - a. City Manager- Interviews
- 3. Consideration and action regarding items discussed in Executive Session.

COUNCIL COMMENTS

Pursuant to LGC Section 551.0415, City Council Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- * Expressions of thanks, congratulations, or condolence;
- * Information regarding holiday schedules;

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- * An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- * Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

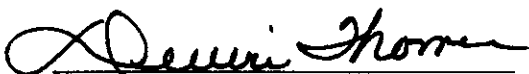
4. Adjourn.

ACCESSIBILITY STATEMENT

The Alvarado City Hall and Council Chamber are wheelchair accessible. The exit and parking ramps are located in the front of the building. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-790-3351, Fax: 817-783-7925, e-mail: thomassd@cityofalvarado.org. Please call at least two (2) working days prior to the meeting so that appropriate arrangements can be made.

NON-DISCRIMINATION STATEMENT

The City of Alvarado does not discriminate on the basis of race, color, national origin, sex, religion, or disability in the employment or the provision of services. I, the undersigned authority, do hereby certify that the above Agenda was posted on the city's website at: <https://www.cityofalvarado.org> and the bulletin board located at city hall on this the 9th day of July, 2021 and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.


Debbie Thomas, TRMC, City Secretary

CITY OF ALVARADO

County of Johnson

State of Texas

June 21, 2021

MINUTES

The City Council of the City of Alvarado met in Regular Called Session on Monday, June 21, 2021, at 6:30 p.m. The following were present for roll call:

Tracy Melson	*	Councilperson
Jacob Wheat	*	Mayor
Lydia Moon	*	Mayor Pro Tem
Cherry Bryant	*	Councilperson
Michael Bennett	*	Councilperson
Kevin Thomas	*	Councilperson

Absent:

Beverly Short	*	Councilperson
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Others Present:

Emile Moline	*	Interim City Manager
Debbie Thomas	*	City Secretary
Ashley Dierker	*	City Attorney
Michael Dwigins	*	Public Works Director
Brad Anderson	*	Chief of Police
Reyth Garcia	*	Court Clerk
Richard Van Winkle	*	Fire Chief

INVOCATION

Mayor Jacob Wheat called this regular meeting to order at 6:30 P.M. and gave the invocation.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

There were no public comments at this meeting.

CONSENT AGENDA

Motion was made by Councilperson Cherry Bryant, duly seconded by Councilperson Michael Bennett, to approve the consent agenda as presented. This motion supported five votes in approval and zero votes opposed. Motion carried.

CITY MANAGER REPORT

Interim City Manager Emile Moline then addressed the council in regards to the following:

Tier 2 and the Alvarado Impact – Johnson County is considered a Tier 2 Annexation county. This means that before any annexation can occur, the city would be required to allow impacted residents to vote to approve or deny any proposal that would annex their area into a cities boundaries.

PID Information Update - The council will have a presentation regarding a PID development and how it would impact the city.

Library Update – The public library is close to being fully finished. When it completetly finished, we will have a grand opening for the public.

IH-35W Realignment plan – HWY 67 TXDOT Updates – At this time, there are plans to straighten out the curve on IH35-W and realign the service roads. TXDOT is currently doing a traffic study on Highway 67 to try to allieviate traffic.

Streets Update – A handout was given to the council rating the poorest streets in Alvarado and placing them into Zones. This gives us a plan to try to correct the poorest streets in each Zone.

Visions and Goals - The Visions and Goals of the city were presented. Some of the goals have already been scheduled with others waiting on a timeline to schedule. The growth and community overall visions are to continue basic services and try to add more value to each for our community.

City Hall Repairs – The front sidewalk and entrantct to city hall have been repaired and completed making the front of the building safe again.

PUBLIC HEARING AND CONSIDERATION AND ACTION REGARDING THE REQUEST FOR A RE-PLAT FOR PROPERTY KNOWN AS LOTS 4R, 5R, AND 6R, BLOCK 16, ORIGINAL TOWN ADDITION, ALSO KNOWN AS 1108 S. SPARKS, ALVARADO, JOHNSON COUNTY, TEXAS.

Mayor Jacob Wheat opened this public hearing at 7:20.p.m. Emile Moline, Interim City Manager, explained that this re-plat was for the purpose of building single family homes on these lots. Mayor Jacob Wheat then closed this public hearing at 7:26 p.m. Motion was made by Councilperson Michael Bennett, duly seconded by Councilperson Cherry Bryant to approve the re-plat as presented. This motion supported four votes in approval and one abstention (Moon). Motion passed.

PUBLIC HEARING AND CONSIDERATION AND ACTION REGARDING THE REQUEST FOR REZONING FOR PROPERTY KNOWN AS APPROXIMATELY 150 ACRES, A TRACT OF LAND OUT OF THE

ANDREW SPIVA SURVEY, ABSTRACT NO. 770, ALVARADO, JOHNSON COUNTY TEXAS FROM AN M-1 (MANUFACTURING) TO A PD (PLANNED DEVELOPMENT) ZONING DISTRICT.

This item was skipped.

PUBLIC HEARING AND CONSIDERATION AND ACTION REGARDING THE REQUEST FOR A PRELIMINARY PLAT FOR PROPERTY KNOWN AS APPROXIMATELY 150 ACRES, A TRACT OF LAND OUT OF THE ANDREW SPIVA SURVEY, ABSTRACT NO. 770, ALVARADO, JOHNSON COUNTY TEXAS FROM AN M-1 (MANUFACTURING) TO A PD (PLANNED DEVELOPMENT) ZONING DISTRICT.

This item was skipped.

CONSIDERATION AND ACTION REGARDING CLOSING 8TH STREET AND CONVEYING TO PROPERTY OWNER AT 613 N. BAUGH.

Motion was made by Councilperson Michael Bennett, duly seconded by Councilperson Kevin Thomas, to approve the closure are presented and convey to adjacent property owners. This motion supported five votes in approval and zero votes opposed. Motion passed.

CONSIDERATION AND ACTION REGARDING A DEVELOPMENT AGREEMENT BETWEEN ALVARADO 429 PARTNERS, LLC AND THE CITY OF ALVARADO, TEXAS.

After discussion with the property owner, motion was made by Mayor Pro Tem Lydia Moon, duly seconded by Councilperson Michael Bennett, to approve the development agreement as presented. This motion supported five votes in approval and zero votes opposed. Motion passed.

Councilperson Michael Bennett then left at 8:10 p.m.

CONSIDERATION AND ACTION REGARDING A RENEWAL OF HEALTH BENEFITS FROM AUGUST 1, 2021 TO JULY 31, 2022 AND ALLOTING \$150.00 DEPENDENT SUBSIDY PER MONTH.

Motion was made by Mayor Pro Tem Lydia Moon, duly seconded by Councilperson Kevin Thomas, to approve the renewal of health benefits as presented. This motion supported four votes in approval and zero votes opposed. Motion passed. The dependent subsidy will be placed on the agenda for Monday, June 28, 2021 special meeting so that more information can be obtained.

CONSIDERATION AND ACTION REGARDING AN ORDINANCE AMENDING CHAPTER 38 OF THE CITY CODE OF THE CITY OF ALVARADO, TEXAS, AS AMENDED, AMENDING SECTION 38-189 "TRUCK ROUTES ESTABLISHED" TO REMOVE ONE SECTION OF ROADWAY ON NORTH CUMMINGS AND CR 508 FROM THE AREAS PREVIOUSLY DEDICATED AS TRUCK ROUTES IN THE CITY.

Motion was made by Mayor Pro Tem Lydia Moon, duly seconded by Councilperson Cherry Bryant, to approve the ordinance as presented. This motion supported four votes in approval and zero votes opposed. Motion passed.

CONSIDERATION AND ACTION REGARDING A RESOLUTION TO AMEND SURCHARGES FOR CREDIT CARDS.

After discussion, motion was made by Councilperson Cherry Bryant, duly seconded by Councilperson Tracy Melson, to approve the resolution as presented. This motion supported four votes in approval and zero votes opposed. Motion passed.

CONSIDERATION AND ACTION REGARDING WEBSITE/ONLINE PRESENCE.

After discussion, motion was made by Mayor Pro Tem Lydia Moon, duly seconded by Councilperson Tracy Melson, to approve the agreement with Civic Plus not to exceed \$95,000.00 and to authorize the City Manager or Mayor to negotiate and finalize the agreement. This motion supported four votes in approval and zero votes opposed. Motion passed.

CONSIDERATION AND ACTION REGARDING APPOINTING MEMBERS TO THE FOLLOWING BOARDS:

ECONOMIC DEVELOPMENT BOARD
PARKS BOARD
HOTEL TAX BOARD

After discussion, motion was made by Mayor Pro Tem Lydia Moon, duly seconded by Councilperson Kevin Thomas, to appoint the following members to the Economic Development Board:

Jerry Pritchard
Tom Durlington
David Bayless
Robert Brake
Jameye Jones

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Marty Douglas
Larry Pool

This motion supported four votes in approval and zero votes opposed. Motion passed.
The Parks Board and Hotel Tax Board will be placed on the July agenda.

EXECUTIVE SESSION

There was not an executive session at this meeting.

CONSIDERATION AND ACTION REGARDING ITEMS DISCUSSED IN EXECUTIVE SESSION

This item was skipped.

COUNCIL COMMENTS

July 2, 2021 starting at 4:00 p.m. Fireworks at M7 Arena.

Leadership Training by Jacob Wheat is a 7 week course for ages 13 -17 years of age at the Alvarado Senior Center.

July 4, 2021 Health Fair Festival.

July 10, 2021 An Evening on the Square hosted by A Change for Christ Ministry

ADJOURNMENT

Mayor Jacob Wheat then adjourned this special called meeting at 9:12 p.m.

Passed and approved this the _____ day of _____, 2021.

Mayor Jacob Wheat

Debbie Thomas, TRMC, City Secretary

CITY OF ALVARADO

County of Johnson

State of Texas

July 1, 2021

MINUTES

The City Council of the City of Alvarado met in Special Called Session on Thursday, July 1 2021, at 6:00 p.m. The following were present for roll call:

Tracy Melson	*	Councilperson
Jacob Wheat	*	Mayor
Lydia Moon	*	Mayor Pro Tem
Cherry Bryant	*	Councilperson
Beverly Short	*	Councilperson
Michael Bennett	*	Councilperson
Kevin Thomas	*	Councilperson

Others Present:

Emile Moline	*	Interim City Manager
Debbie Thomas	*	City Secretary

INVOCATION

Mayor Jacob Wheat called this regular meeting to order at 6:00 P.M. and gave the invocation.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

There were no public comments at this meeting.

EXECUTIVE SESSION

Mayor Pro Tem Jacob Wheat then convened into Executive Session at 6:08 p.m. He then reconvened into open session at 6:42 p.m.

CONSIDERATION AND ACTION REGARDING ITEMS DISCUSSED IN EXECUTIVE SESSION

Motion was made by Mayor Pro Tem Lydia Moon, duly seconded by Councilperson Tracy Melson, to retain a third party investigator to conduct an investigation into the two accusations that have been formally presented.

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This motion supported five votes in approval and one abstention (Bennett). Motion passed.

ADJOURNMENT

Mayor Jacob Wheat then adjourned this special called meeting at 6:43 p.m.

Passed and approved this the _____ day of _____, 2021.

Mayor Jacob Wheat

Debbie Thomas, TRMC, City Secretary

CITY OF ALVARADO

County of Johnson

State of Texas

July 7, 2021

MINUTES

The City Council of the City of Alvarado met in Special Called Session on Wednesday, July 7, 2021, at 6:00 p.m. via videoconferencing through Zoom and physical presence at city hall. The following were present for roll call:

Tracy Melson	*	Councilperson
Jacob Wheat	*	Mayor
Lydia Moon	*	Mayor Pro Tem
Cherry Bryant	*	Councilperson
Beverly Short	*	Councilperson
Michael Bennett	*	Councilperson
Kevin Thomas	*	Councilperson

Others Present:

Emile Moline	*	Interim City Manager
Debbie Thomas	*	City Secretary
Ashley Dierker	*	City Attorney

INVOCATION

Mayor Jacob Wheat called this regular meeting to order at 6:04 P.M. and gave the invocation.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Detective Chad Marshall spoke in support of the Chief of Police. Nick Garrett, Mathew Dill chose not to speak at this meeting. Alexander Hernandez also spoke in reference to cyber security.

EXECUTIVE SESSION

Mayor Pro Tem Jacob Wheat then convened into Executive Session at 6:07 p.m. He then reconvened into open session at 6:42 p.m.

CONSIDERATION AND ACTION REGARDING ITEMS DISCUSSED IN EXECUTIVE SESSION

Motion was made by Mayor Pro Tem Lydia Moon, duly seconded by Councilperson Kevin Thomas, to place Brad Anderson, Chief of Police, on paid administrative leave until the pending investigation is

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complete and to appoint Sergeant Tony Sims as Interim Police Chief immediately. This motion supported four votes in approval and two votes opposed (Bryant and Bennett). Motion passed.

Mayor Jacob Wheat then recessed this meeting at 6:43 p.m. He then reconvened the meeting at 7:04 p.m.

EXECUTIVE SESSION

Mayor Pro Tem Jacob Wheat then convened into Executive Session at 7:04 p.m. He then reconvened into open session at 9:41 p.m.

CONSIDERATION AND ACTION REGARDING ITEMS DISCUSSED IN EXECUTIVE SESSION

No action was taken.

ADJOURNMENT

Mayor Jacob Wheat then adjourned this special called meeting at 9:42 p.m.

Passed and approved this the _____ day of _____, 2021.

Mayor Jacob Wheat

Debbie Thomas, TRMC, City Secretary

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Exhibit 1.

BCBS MONTHLY DEPENDENT COSTS	CITY PAYS			
	MEDICAL COST PER MONTH	EMPLOYEE W/ CHILDREN PER MONTH	EMPLOYEE W/ SPOUSE PER MONTH	EMPLOYEE W/ FAMILY PER MONTH
WITH \$ 150 PER MONTH SUBSIDY				
CURRENT: 2020-2021	629.34	549.29	670.43	1369.74
GOING TO: 2021-2022	686.15	612.42	744.50	1506.94
INCREASE	56.81	63.13	74.07	137.20
INCREASE FOR YEAR	681.72	757.56	888.84	1646.40
# OF EMPLOYEES USING PLANS	41	8	2	5 ESTIMATE
WITH \$ 300 PER MONTH SUBSIDY -				
EMPLOYEE COST PER MONTH	PER MONTH	PER MONTH	PER MONTH	PER MONTH
CURRENT: 2020-2021	629.34	549.29	670.43	1369.74
GOING TO: 2021-2022	686.15	462.42	594.50	1356.94
DECREASE		-86.87	-75.93	-12.80
SAVINGS FOR YEAR		-1042.44	-911.16	-153.60
WITH \$ 400 PER MONTH SUBSIDY -				
EMPLOYEE COST PER MONTH	PER MONTH			PER MONTH
CURRENT: 2020-2021	629.34			1369.74
GOING TO: 2021-2022	686.15			1256.94
DECREASE		0	0	-112.80
SAVINGS FOR YEAR		0	0	-1353.60

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Exhibit 2.

PROPOSAL

DRI-1362

Presented by:

Digital Resources Inc

2107 Greenbriar Drive
Suite B
Southlake, TX 76092 US
(817) 481-9300
www.digitalresources.com



Leading AV Design and Integration

HUB / Woman Owned Business ID: 49129

City Council Chambers Upgrade.

City of Alvarado

Emile Moline
molinee@cityofalvarado.org

104 W. College Street
Alvarado, TX 76009-4319 USA
817-790-3351

Sales Rep. Jeff Marler
Valid For: 30 Days
Revision: 0
Date: 6/16/2021
Terms: Net 30

Co-Op

			Video
1	CHIEF EXTRA LARGE STATIC WALL MOUNT	\$718.46	\$718.46
2	QSC Q-SYS PoE camera for AV-to-USB Bridging. 12x Optical Zoom 72° horizontal field of view. For small to medium conference rooms. Includes Lan, 3G-SDI and HDMI; includes a PTZ-WMB1 (Wall Mount Bracket).	\$3,205.13	\$6,410.26
1	QSC 4K60 4:4:4 Network Video Endpoint for the Q-SYS Ecosystem, software configurable as Encoder or Decoder. 3 HDMI 2.0 Inputs, 2 HDMI 2.0 Outputs, on-board AV Bridging. Supports optional stand-alone "Q-SYS Core Mode" operation for audio DSP with local video switching (no encoding or decoding) and AV Bri	\$2,628.21	\$2,628.21

City Council Chambers Upgrade.

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1	QSC 10-port network switch preconfigured for Q-SYS Audio, Video and Control with 4x PoE+ ports. With advanced QoS and IGMP to also support AES67 and Dante in same VLAN.	\$892.31	\$892.31
1	Barco Commercial Premium Wireless Conferencing Media Center	\$2,884.62	\$2,884.62
1	Planar 100in diagonal, UHD, D-LED backlight, 700 nit brightness, HDR, 24x7 reliability, multi-source viewing, speakers, OPS slot, landscape and portrait.	\$16,494.47	\$16,494.47
2	Liberty AV Solutions 70M HDMI EXTENDER SET	\$249.05	\$498.10

Video Total \$30,526.43

Audio

10	Shure Cardioid-18" Desktop Gooseneck Condenser Microphone, Attached 10' XLR Cable, Logic Functions, Programmable Switch and LED Indicator, Attached Desktop Base	\$269.23	\$2,692.30
2	QSC 4 Channel Mic/Line In Dante/AES67 Interface w/ Logic I/O, PoE.	\$769.23	\$1,538.46
1	QSC 1/2 RU 4 Channel ENERGY STAR amplifier / Multichannel Operation 100 watts into 8? & 4?. Bridged pair operation 200 watts into 8? & 4?, and 350 watts into 70v and 100v / 100-240 VAC Operation .	\$788.46	\$788.46
1	QSC Unified Core with 8 local audio I/O channels, 64x64 network I/O channels with 8x8 Software-based Dante license included, USB AV bridging, dual LAN ports, VoIP telephony, 8x8 GPIO, 8 AEC processors, Half-size 1RU.	\$1,923.08	\$1,923.08
8	JBL Pro 6.5" Ceiling loudspeaker transducer assembly	\$151.04	\$1,208.32

Audio Total \$8,150.62

Control

2	QSC Q-SYS 8.0" PoE Touch Screen Controller for In-Wall Mounting. Includes 1 LAN Port and Aux Power input, available in black only.	\$1,234.62	\$2,469.24
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1	QSC Q-SYS Core 8 Flex, Core Nano, NV-32-H (Core Capable). Scripting Engine Software License, Perpetual.	\$191.25	\$191.25
1	QSC Q-SYS Core 8 Flex, Core Nano, NV-32-H (Core Capable) license for Microsoft Teams Room software features, enables both Q-SYS Scripting and UCI Deployment, Perpetual	\$255.00	\$255.00
Control Total			\$2,915.49

Streaming/Recording

1	AJA Video Systems H.264 Streaming and recording stand-alone appliance	\$1,214.06	\$1,214.06
Streaming/Recording Total			\$1,214.06

Cables, Connectors and Hardware

1	Cables, Connectors and Installation Hardware Cables, Connectors and Installation Hardware	\$1,784.20	\$1,784.20
Cables, Connectors and Hardware Total			\$1,784.20

Shipping

1	DRI Shipping	\$650.00	\$650.00
Shipping Total			\$650.00

Professional Services

1	*** Engineering, Programming and Integration Services Engineering, Programming and Integration Services Required	\$10,029.61	\$10,029.61
Professional Services Total			\$10,029.61

Project Subtotal:	\$55,270.41
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City Council Chambers Upgrade.

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QUOTE SUMMARY

Equipment:	\$45,219.55
Labor:	\$10,050.86
Grand Total:	\$55,270.41

Scope of Work:

Install new AV System in the City Hall Council Chambers for Audio Video Recording Streaming and Virtual Meetings.

Install two new Professional Quality Pan/Tilt/Zoom Camera's, Audio Digital Signal Processor, Digital Audio Transport System, Qty 2) 8" Touchpanel, Planar 100" Display, New JBL Ceiling Speakers, Qty 10) Desktop Gooseneck Microphones, Audio Amplifier, AJA Streaming and Recording.

Work Delays:

This proposal for installation work has been estimated by working in a continuous manner, free from debris from other trades or delays preventing work during normal business hours. If DRI work under this proposal is interrupted by no fault of DRI, then a Minimum \$500 per incident rescheduling fee will apply. DRI will make every effort to accommodate where applicable.

Warranty:

Digital Resources certified system installation work carries a 1 year on-site workmanship guarantee. All new equipment provided will have a 1 year minimum manufacturer warranty. DRI will provide free telephone support and will have a 48 hour response on service requests. Warranty service will cover the repair or replacement of equipment that is equal to or equivalent loaner equipment where applicable. Any product defects and or failures will be subject to the specific manufacturer's warranty repair or replacement policy, which may or may not include the cost of on-site service labor. If the field engineer/technician determines that the defect is not relative to failed physical workmanship of the installation provided by DRI, standard service rates may be applied and billed accordingly. On-site labor to inspect, trouble shoot, remove and install faulty equipment is not included under the warranty and is subject to standard DRI service rates. All freight charges to return warranty repairs and/or returns will be billed accordingly.

Digital Resources strives to offer excellent service and support. Please consult with our company representative for information on additional service level agreement options.

Reference Quote # DRI-1362 Client PO#: _____ Print Name: _____ Title: _____

Client: **Emile Moline**

Date

Customer Approval:

Please sign above as an authorized agent, approving the products and services proposed. By signing OR emailing your approval, you agree to Digital Resources standard terms and conditions, along with the conditions set forth as written in this proposal. Partial shipments will be shipped and invoiced unless noted otherwise. Taxes and shipping charges will be invoiced separately. Final scope of work and engineering may provide for a change in fees or services which you agree to upon approving this order.

** Purchase will be taxable according to state / local tax laws for point of delivery. Unless information is completed below.

NO _____ Tax ID # _____ (A Sales Tax Exempt Form Must Be On File)

Email To: orders@digitalresources.com

Thank you for your business!

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