

Meeting Minutes

Alvarado Economic Development Corporation Board Meeting

Date: September 2, 2025

Location: City Council Chambers, 104 W. College Avenue, Alvarado, Texas 76009

Time: 6:30 P.M.

1. Call to Order

President Martin Douglas called the meeting to order at 6:30 P.M. The following members were present:

Name	Title	Present	Absent
Tom Durlington	Place 1	✓	
Martin Douglas	Place 2	✓	
Jonathan Webb	Place 3	✓	
Carrie Keeton	Place 4	✓	
Jerry Pritchard	Place 5	✓	
Cherry Bryant	Place 6	✓	
Vacant	Place 7		

Staff Present:

Hillary Cromer, Economic Development Director

Jessica Hill, City Staff

2. Invocation

The invocation was given by Marty Douglas.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Marty Douglas and recited by all present.

4. Citizen Participation and Public Input

No public comments were made.

5. Board Comments

No Board comments were made.

6. New Business

- i. Oath of Office

Jessica Hill administered the Oath of Office to the appointed and reappointed members of the Alvarado Economic Development Corporation Board. No action was required.

2. ii. Election of Treasurer Officer Position

Economic Development Director Hillary Cromer facilitated the election of the Treasurer position.

Motion: Tom Durlington moved to nominate Jerry Pritchard as Treasurer.

Second: Motion seconded by Carrie Keeton.

Vote: Motion carried unanimously, 6-0.

3. iii. Presentation and Public Hearing Regarding the FY2025-2026 Budget

Economic Development Director Hillary Cromer presented the proposed Fiscal Year 2025-2026 budget for the Alvarado Economic Development Corporation.

President Douglas opened the public hearing, and no public comments were received.

During discussion, Tom Durlington noted that TxDOT signage does not require two-sided printing. The Board also expressed that they were not interested in pursuing the Texas Downtown study at this time.

No action was taken. The public hearing closed at 7:05 P.M.

4. iv. Consideration and Action to Approve the FY2025-2026 Budget

Following the presentation, the Board considered the approval of the proposed budget.

Motion: Jonathan Webb moved to approve the Alvarado EDC FY2025-2026 Budget as presented minus the \$4,000 Texas Downtown study.

Second: Motion seconded by Tom Durlington.

Vote: Motion carried unanimously, 6-0.


7. Adjournment

With no further business to discuss, the meeting was adjourned at 7:08 P.M.


Respectfully submitted by:



Jessica Hill, Staff



Martin Douglas, Board President



Carrie Keeton, Board Secretary